

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, April 16, 2015

Members:	Officers:	Visitors Signing In:
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
D. Wolf, Vice-Chair	J. Dougherty City Manager	
J. Carpenter	R. Ruggles Staff Liaison Principal Planner	
R. Giesbrecht	E. Tapia, Sanitation Superintendent	
M. Hicks	S. Sixkiller-Wing, Recording Secretary	
C. Russell		

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

REGULAR MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Bowman called the meeting to order at 5:01:20 P.M. Six members were present and one member, Marianne Van Hasselt, was absent. A quorum of members was achieved.

1. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the March 19, 2015 regular meeting minutes. Commissioner Giesbrecht made a motion to APPROVE the March 19, 2015 meeting minutes as written. Commissioner Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

2. **OLD BUSINESS**

- a. **Discussion of Reusable Bags to Promote Recycling in Kingman.**

The Clean City Commission (CCC) discussed the letters they sent to Walmart, Bashas', Smith's, Safeway and Krystal Burge the owner of the property. Staff Liaison Rich Ruggles updated the CCC that they had not received any responses to the letters sent. The CCC discussed this item and agreed that Safeway has confirmed participation and is currently promoting using recyclable bags. The CCC discussed speaking with Jimmy Van of Safeway to request the bag donation and schedule a date at the store. Commissioner Hicks will make the contact and schedule the promotion in May. The CCC agreed to send another letter to the attention of the new store manager at Wal-Mart and follow up with the other stores. They also agreed to request a matching donation of 100 bags from Safeway to begin the reusable bag promotion.

- b. **Review of Information on Single-Use Plastic Bag Bans.**

Staff Liaison Rich Ruggles advised the Clean City Commission (CCC) that SB1221 was passed by both houses and signed by the Governor on Monday, April 13, 2015. Due to this new law,

cities will not be able to ban or tax plastic bags. Mr. Ruggles advised the CCC they could try to focus on getting the stores to volunteer to stop the using the plastic bags. They could also continue to promote reusable bags in the community, and try to get volunteer groups to help clean up littered areas. He also encouraged the Clean City Commission to continue to promote the Adopt-A-Block program to get the community to come together to clean up the City of Kingman. He also indicated that the banning and taxing of the plastic bags is no longer an option for the City of Kingman. Commissioner Giesbrecht asked Mr. Ruggles if the CCC has any recourse on the bill. Mr. Ruggles informed the CCC that it is now the law and at this point legislature would have to appeal the law to change it. He also advised the CCC that the legislature is done for the year so any changes that would happen would not be until next year. Chairman Bowman added that as individuals they could contact the state representative about the new law and let them know they didn't agree with it. Staff Liaison Rich Ruggles and the CCC discussed what options they had with the new law and discussed having the stores volunteer to not using plastic bags and only distributing paper bags and having customer bring reusable bags to use. He also indicated he was not sure how Bisbee was affected by the new law but knows that all the cities who were also working to ban the plastic bags could no longer ban them.

Commissioner Russell indicated the CCC could encourage the community to save and recycle the bags to try to keep them off the streets. He also said he knows Bashas' collects plastic bags in a recycle box right inside the store entry. He indicated he believes the other markets also take them back to recycle. Chairman Bowman requested to keep this item on the agenda until the next meeting. He asked the commissioners to think about alternative ideas for the CCC to promote an action plan to address the plastic bag problem in the community. Commission members agreed they need to address this problem in our community.

c. **Airway Avenue Clean-up.**

The Clean City Commission (CCC) asked Staff Liaison Rich Ruggles if they had any response to the letters that were sent to the grocery stores and Krystal Burge regarding the problem area on Airway located by Walmart, Smiths, and Cracker Barrel in February. Mr. Ruggles advised the CCC they had not received any responses to the letters they had sent out. The area had recently been cleaned up by volunteers so it was clean for a few days.

The CCC discussed that they had been waiting approximately 60 days for responses and decided they would all personally contact the store managers. Commissioner Russell said he had contacted the Walmart store and indicated that they had requested to just set a date and they would participate in the cleaning of the area. He also indicated Walmart had already started sending employees over to clean up the area periodically. Members agreed to also contact the McDonalds in Walmart to see if they would also participate. The Commission members agreed to make contact with the store managers and bring the information to the next meeting for discussion. Commissioner Geisbrecht requested a copy of the letter sent to Krystal Burge from Mr. Ruggles so he could take it with him when he went to the office.

3. **NEW BUSINESS**

a. **Presentation for a Community Garden in Kingman.**

Master Gardner Ron Tanner of Mohave County University of Arizona Cooperative Extension Office addressed the commission. He introduced fellow Master Gardeners, Sue West and Denise Neath, who are also working on the Kingman Community Garden project.

Mr. Tanner gave a presentation to the Clean City Commission (CCC). He stated that the Agricultural Extension Services was established on July 1, 1914 in Arizona as part of the Smith Lever Act by Congress. They are called “cooperative” because the funding comes from the federal, state and county governments. He said the Cooperative Extension is based on the needs of the people in the communities and counties they serve. They work with facilities and students in the communities and county. The master gardeners are working with the Kingman community to bring a community garden in to the community to build a stronger sense of community. They are trying to help citizens to grow their own fruits and vegetables at a minimum cost. These foods will be grown without pesticide and harmful chemicals. The Master Gardeners will be encouraging participants to share and donate the extra items from the garden to the less fortunate in the community. The master gardeners will be facilitating food security and community involvement. They will encourage the minimum use of chemicals to provide healthy and pesticide-free food. They will also implement water wise gardening techniques that encourage the gardeners to conserve water in the community gardens.

Mr. Tanner indicated he was from the South Los Angeles, California area and was involved in the community gardens there. He said the gardens brought the people of the community together and were a safe place for participants. While he was in that area the gardens were never harmed or vandalized in any way he indicated it was a wonderful experience.

The Mission of the Master Gardener is to educate the citizens of the community of what they will be able to grow here in Arizona and how to properly water, weed, and prevent the plants from pest.

Mr. Tanner advised the CCC that the Community Garden meetings have already begun and the interest in the program is growing. Praise Chapel Church has donated the first area that will be used for the pilot garden they will work through all the trials before they expand to other areas in the community. They have already scheduled the first Dig It! in preparation of the property on Saturday April 18, 2015. He advised the CCC they could follow the program on their Facebook page. It is called “Dig it Kingman” so they can see how the volunteers are progressing on the project.

Mr. Tanner indicated the support and the involvement of the community so far has been wonderful and the people involved are excited this is going to be available in the community. He showed the CCC pictures of the community garden in Payson, Arizona and the people there told him “if they build it they will come!” He believes the citizens of the Kingman Community are excited for this program. All participants will be required to volunteer in the garden four hours a month. He also indicated that each individual would be required to sign an agreement to participate in the program and rent a plot. The contracts will require participants to agree to hold harmless the property the organizations etc. They do not want anyone to get sued.

As they have continued to get this program started they have seen a growing interest from the community. He told the CCC about a flag system they will be using to educate the participants on how a healthy garden is grown. Each flag will be a different color and have a different meaning. The goal flag will be purple flag indicating the gardeners is doing a great job and has a

beautiful garden. The purple flag will be the goal of each participant. The other flags will let them know what they have to work on to obtain a healthy garden. Examples include red for water issues, yellow for bugs, orange for weeds etc. Mr. Tanner indicated they want every participant to grow healthy and bountiful harvest. Participants will be required to help monitor the garden and work together to make this a successful program. He advised the CCC the first garden season will start in May and conclude in October.

Mr. Tanner asked the Clean City Commission to help the Master Gardeners promote this new program and encourage participants in the community. He asked that they also recommend the program to the Mayor and City Council. He advised the CCC they are in need of volunteers, equipment for the participants, fencing and donations for the water meter and items they will need to get this program started.

Commissioner Wolf asked how many plots are currently planned. Mr. Tanner indicated they have an acre of land and they would begin the program with approximately twenty plots at the site. Commissioner Giesbrecht asked where the garden would be. He advised the CCC the first site would be at the Praise Chapel off of Hualapai Mountain Road. Once they work out the system in the initial stage they will expand to other sites in the community. He told the CCC they are currently working to clear the land, fence the area and work on the irrigation to the plots. Once this has been accomplished they will bring in the compost.

The Clean City Commission discussed what steps they must take to prepare the site and what volunteers having been doing to get this program off the ground. City Manager John Dougherty invited them to come to a Rotary meeting at the Elks to come and promote this program. The Clean City Commission discussed what they could do to assist the Master Gardeners with the Community Garden. Mr. Tanner said the Master Gardeners are looking for the support of all the commissions at the City of Kingman and hope they send their recommendation of support to the City of Kingman Mayor and City Council.

The Clean City Commission asked Council Liaison Stuart Yocum to pass their recommendation of this program to the City Council.

b. **Kingman Arbor Day 2015.**

Staff Liaison Rich Ruggles advised the Clean City Commission (CCC) that the 2015 Arbor Day Celebration has been scheduled at Monsoon Park on the corner of Eastern and Southern. He advised the CCC that the trees at that location were originally planted by the Clean City Commission and Master Gardeners around 6-7 years ago. This location was chosen this year because some of the trees have been vandalized and/or have died. The CCC will be planting eight Fan-Tex Ash trees at this location these trees are coming from Desert Sage Nursery. The program starts at 1 PM on Saturday, April 25, 2015. The Kingman Garden Club will be presenting awards to the children who participated in the Arbor Day poster contest and the Master Gardeners will be there to assist and educate participants with the planting of the trees process. The Master Gardeners will be sending invitations to the Mayor and Council Members to participate in this event. In the past the Mayor has read the proclamation at the event. The Mayor is scheduled to be sign the proclamation on April 21, 2015 at the scheduled council meeting. Chairman Bowman asked Mr. Ruggles to post the event so that all members of the commission could attend. He encouraged members to attend the event.

c. **Community Clean-up Discussion.**

Chairman Bowman announced the Community Cleanup is scheduled for May 9, 2015 beginning at 7:30AM-12PM. Staff Liaison Rich Ruggles confirmed with the prison they will have a group of 6-8 volunteers will be on site for the event. Sanitation Supervisor Ed Tapia also confirmed that they will have a second volunteer team available if the first team is unable to attend. The packet included the new flyer created by Sylvia Shaffer. Members discussed distribution of the flyers and that it was ready to be distributed by email. The CCC agreed Sylvia did a great job on the flyer. Mr. Ruggles indicated he can also print the flyers for distribution.

Commissioner Giesbrecht wanted to confirm the 12-foot length limit with the CCC. He also wanted to verify with the commission if participants arrive with a longer trailer but have only loaded it to the 12-foot point if he should allow participants to participate or give them a pass to the dump. He indicated at the last cleanup he had let these types of vehicles through and other members had turned them around and sent them to the dump. Mr. Tapia also said people bring in single items on larger trailers should also be discussed. He also informed the CCC they had over thirty vouchers used at the last event. The Commission discussed the uncontained trash and the heights of reuse in the trailers.

Chairman Bowman advised the CCC the cleanup team had a meeting after the last cleanup. They discussed resolving the issues and how the team would handle the participants who did not comply with the cleanup rules. The team decided that noncompliant participants would be given a voucher and sent to the dump. The CCC discussed member participation, placement of commissioners and to safely move participants through the event. The CCC discussed having neighborhood service the Police Department volunteers at the event for the safety of the volunteers. There were a few incidents at the last event that the CCC is discussing adding the presence of the police to the event. The CCC also discussed adding other community volunteers to assist with the event. Mr. Tapia is currently working with the City of Kingman H.R. Department about the logistics of including volunteers to help with the cleanup.

The CCC discussed the disposal of tires at the cleanup and how the dump will only allow four tires to be discarded and the Clean City Commission will allow as many as the participants deliver. They also discussed that the cleanup was for the residential residents of the community only and all commercial landscapers tire shop would not be allowed to participate. City Manager John Dougherty asked the CCC if they had any follow-up on the vouchers to verify the participants actually used the vouchers and took it to the dump. Chairman Bowman advised Mr. Dougherty that the CCC would be tracking the voucher starting at this cleanup to be sure that participants made it to the dump with the refuse and it didn't end up in the desert. Mr. Dougherty asked the CCC how they disposed of the tires w/rims. He has found one in the desert and a tire graveyard. He indicated he would like to removed them and dispose of them. He gave Mr. Tapia directions to the area to clean up.

Chairman Bowman requested all members attend the cleanup on May 9, 2015 with the changes to the program all team members will be needed to make it work. He also advised the CCC at the last cleanup they had received a boat and a jet ski they had accepted. He advised the CCC any items that require a title to be discarded are not approved items to be discarded at the cleanup.

Mr. Tapia said any items that require a title have a special process to be discarded and should not be accepted at the cleanup.

The CCC discussed how each member of the team need to investigate the loads being brought to discard and be sure the items being delivered meet the guide lines of the program. The commission also discussed the express line and what items can be put in the compactors. Members discussed the participant who arrived early, The Clean City Commission will need to make sure the participants meet the guidelines before the cleanup starts and send the bigger loads and unbagged offenders to the dump.

d. **Southside Clean-up.**

City Manager John Dougherty advised the Clean City Commission (CCC) that he had meant to speak with them about the Southside Cleanup before the Kingman Police Department posted the flyers in the community. An amnesty period has been granted to the residents on the south side from April 27, 2015-May 29, 2015. Residents in the area will have the time to clean up their properties before the city implements a zero tolerance in the area. The City of Kingman will be providing free dumpsters placed on the Southside to collect the debris from the homes owners etc. Residents who do not comply with the City Code will be cited for all violations on June 1, 2015. There will be a zero tolerance for trash in the area in the future. In the past the trash in this area has created a problem during the monsoon because the trash blocked the drainage and flooded peoples yards. Volunteers have been asked to assist those who cannot clean it up themselves. He indicated the vacant owners will also be contacted to clean up run down properties.

Chairman Bowman asked if this clean up was successful if they could look at other areas in the community and implement this program. Mr. Dougherty would like to implement this program in other trouble areas in the community. Commissioner Hicks said the CCC should be involved to assist home owners to get it done. Mr. Dougherty said that members could look for citizens who need assistance with small repairs and paint and could notify the Sandbox team to assist them.

Mr. Ruggles added a little history for the members of the Clean City Commission. He told them the Clean City Commission originally started the Roving Dumpster program in 2001-2002. Dumpsters were placed around the community so neighborhoods clean up for free. They had such a positive response to the program and it got so big that they were forced to move it to the Fairgrounds to clear the roadways from participants lined up to discard refuse.

e. **CARE Sandbox Meeting Discussion.**

Staff Liaison Rich Ruggles advised the Clean City Commission members he knew that many CCC members have been attending the Sand Box meetings. He wanted to remind members they need to be careful about having a quorum of members at the meetings. A quorum of members is four members for the Clean City Commission and maximum of three members could attend meetings. He reminded members if a fourth member showed up meeting someone needed to leave the meeting.

Council Liaison Stuart Yocum said that as long as members did not speak of commission business and avoided each other at these meetings it would be ok for them to attend. He advised Mr. Ruggles to verify the information with the City Clerk Sydney Muhle.

Mr. Ruggles advised the CCC they could form a subcommittee to attend the Sand Box meeting but one of them would be required to take minutes of the meetings. Mr. Ruggles also said that the CCC could appoint one member to attend the meetings and report back to the CCC.

Chairman Bowman indicated he had quit going to the meeting because too many members were in attendance. The CCC members discussed the fines that could be implemented if they violated the open meeting rules. Mr. Ruggles indicated the Sandbox Team and the Clean City Commission tend to both work on cleaning up Kingman and members could run into trouble attending these events. The CCC discussed having one member take notes at the Sand Box meeting and report back each month to the Clean City Commission as an agenda item. Commissioner Russell volunteered to attend the meetings and report back to the CCC. Mr. Ruggles will follow up with City Clerk and report back to members about attending the Sand Box meetings.

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

City Manager John Dougherty wished the Recording Secretary Sherie Sixkiller –Wing a Happy Birthday.

5. ANNOUNCEMENTS BY COMMISSION MEMBERS Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

Commissioner Carpenter spoke with the owner of the Old Kingman Club, Terry Thompson, who hopes to open his new business, House of Hops, on Beale Street by the end of the month. He has also noticed movement in the old Salvation Army and is trying to find out what is happening.

Commissioner Giesbrecht announced the next Chilin' on Beale scheduled for April 18, 2015 he invites everyone to attend and hopes everyone comes to the event. He also thinks The Clean City Commission need to discuss the attendance requirements of the Clean City Members.

Commissioner Russell said the Sand Box had a beautification community project scheduled for April 25, 2015 at 7:30 am at 1901 Atlantic and could use all the help they could get.

ADJOURNMENT: Commissioner Hicks made a MOTION to ADJOURN the meeting. Commissioner Carpenter SECONDED and the MOTION and it CARRIED UNANIMOUSLY with a vote of 6-0. Meeting Adjourned at 6:40:33 P.M.

APPROVED:

Ralph Bowman
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkilller, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Clean City Commission held on April 16, 2015.

Dated this 14th day of May, 2015

Sherie Sixkiller-Wing, Recording Secretary